



***Confidential***

<b>Role Name</b>	<b>Lead Learner, Kowloon Junior School</b>
<b>Job Code</b>	<b>KJSLL</b>
<b>Role Summary</b>	In addition to his/ her class teaching responsibilities, the Lead Learner is responsible to support the development of the school's goals with all work underpinned by the strategic mission and vision of the school. The Lead Learner will support and encourage a positive and professional ethos, focusing on the school's overarching goal, 'Success for Every Child'.
<b>Main Accountabilities</b>	<p><b><u>Pedagogical Leadership/ Learning &amp; Teaching</u></b></p> <ul style="list-style-type: none"><li>• Lead by modeling exemplar practice in terms of practice, pedagogy and professionalism</li><li>• Work collaboratively with year group and other colleagues including Curriculum Coordinators, Specialist Teachers and Educational Assistants</li><li>• Liaise with other middle leaders and School Leadership Team (SLT) in all matters relating to the continuity of the children's education and welfare</li><li>• Lead teams by example including sharing vision of successful learning and teaching and ensuring effective communication</li><li>• Coach and mentor team members and help build capacity in terms of pedagogy, leadership and management among year group</li><li>• Contribute to the induction of new staff</li><li>• Use both summative and formative assessment to inform learning and teaching across the year group</li><li>• Oversee the pastoral care of students and staff within year group</li><li>• Lead a whole school initiative linked to the SDP meeting agreed success criteria</li></ul> <p><b><u>Leadership &amp; Management</u></b></p> <ul style="list-style-type: none"><li>• Communicate effectively with all stakeholders including attending regular meetings</li><li>• Support SLT in attending community events and functions</li><li>• Support SLT in developing a positive and professional staff culture and ethos</li><li>• Undertake other duties which may be assigned to the post holder by SLT from time to time</li></ul> <p><b><u>Administration &amp; Management</u></b></p> <ul style="list-style-type: none"><li>• Contribute to Professional Review of team members</li><li>• Be responsible for the day-to-day leadership of learning and teaching</li><li>• Manage budgets effectively and ensure procurement procedures are correctly followed</li><li>• Maintain effective and proactive home-school links with parents</li></ul>
<b>Typical reporting relationship</b>	Principal & Senior Leadership Team