



## Director of Sport & Extra Curricular Activities (TLR 2)

South Island School has an outstanding Physical Education (PE) Department. It has an experienced, and enthusiastic team that works collaboratively to meet the wider aspirations of pedagogy across the curriculum. The PE facilities at South Island School are excellent. The school-based provision includes – indoor heated 25m swimming pool, full sized sports hall, gymnasium, 3 large outdoor court areas, astroturf, and a fitness area.

The PE syllabus offered is a broad and balanced programme that caters for the needs of students of all abilities. The school is in the process of implementing MYP in years 7-9 and continues to offer a Core Programme from 10-13 for all students. It has achieved considerable success in our certification courses at iGCSE, IB Sports Exercise & Health Science and BTEC Sport.

South Island School already achieves considerable success in a wide range of sports and activities, with a high level of contribution from other teachers and professional coaches. Our teams regularly achieve success in the Hong Kong Secondary Schools Sports Federation leagues, the ISSFHK and within the ESF family. Many individuals go on to represent Hong Kong at 'national' level.

We are looking to appoint an energetic and dynamic Director of Sport and Extra Curricular Activities. The Director of Sport and Extra-curricular activities will communicate a clear vision and develop a shared strategic plan for PE and will lead, develop and oversee all aspects of the PE curriculum and the extra-curricular areas. This role will be to engage with teaching and learning initiatives and to lead the department in the implementation, monitoring and evaluation of these initiatives. Additionally, this role will be to lead our current Activities and oversee our Inter house Programmes which are very popular and highly successful with the vast majority of students participating in several activities and/or sports throughout the year.

The Director of Sport & Extra Curricular Activities will have specific responsibilities for:

- The leadership and management of all aspects of the PE Department, Extra Curriculum Activities and Inter House Programme
- Leading the development, implementation and evaluation of the year 7-13 PE curriculum (MYP, GCSE, BTEC, SEHS, Core 10-13)
- Ensuring that detailed curriculum plans are thoroughly maintained and continuously reviewed and evaluated in the light of global best practice
- Teaching and learning development within the department and modelling good professional practice as a teacher and leader.
- Creating a learning community where there is a climate of high standards and high expectations.
- Creating a high performing team through the Personal and Reflective Development process, collaborative planning and CPD that is focused on student success.



- Ensuring that the curriculum team rigorously and regularly reviews and evaluates its practice (using a variety of self-evaluation tools), acts on the outcomes and participates positively in external review.
- Ensuring that student data is reported accurately, analysed appropriately and is used actively to address underperformance and inform teaching and learning.
- Staffing and cover within the department and actively participating in the recruitment and retention of PE staff.
- Managing the resources, facilities and the physical environment of the department
- Health & safety and the implementation of new health & safety procedures within the department
- Liaising with the facilities manager for after-hour bookings
- Issuing contracts to outside coaches and agencies.
- Liaising closely with members of the PE department and securing the commitment of all staff to participate in the activities programme
- Leading a high quality activities programme and providing further enrichment opportunities beyond the formal curriculum for students who have a keen interest in the subject
- Maintaining and overseeing a high quality inter-house competition covering a wide range of sporting and non-sporting activities
- Managing the finance and operation of budget, stock-control, and purchasing within the curriculum and extra-curricular programme
- Organising the PE timetabling
- Supports the Activities administrator to manage the Extra Curricular calendar and activities.
- Providing leadership and management in the department (in conjunction with the Business Manager) for support staff within the department (Activities Administrator & PE assistant)
- To be responsible for marketing and organising events such as assemblies, sports team photographs, presentations, etc,
- Actively participating in appropriate ESF networks for curriculum and leadership development, innovation and teaching and learning.
- Leadership of major whole-school initiatives as cited in the school Development Plan.
- Development and innovation in teaching and learning across the school.

Please submit your applications via ESF online recruitment system at <http://recruit.esf.edu.hk>

Closing Date: **08 February 2018 Midnight (Hong Kong time GMT +8)/ 4:00pm (UK time GMT)**

Long listed candidates may be invited to submit a short video interview (using a dedicated system) by email during the last week of February 2018. ***We regret that we will only be able to contact applicants who have been selected for the long listing process.***